245D Service - Time and Activity Documentation						1:1	CARE		LAST DA	AY DUE:	2/1/23	by 5PM	PAY DAY	2/10/23	
Rainbow Home Healthcare - 1358 7th St. E - St. Paul, MN						55106	PHONE NUMBER: (651) - 778 - 0562				FAX: (651) - 778 - 9967				
· · · · · · · · · · · · · · · · · · ·						R#	PCA NAME (FIRST, MI, LAST) PCA UMPI						4		
DATES/LOCATION OF RECIPIENT STAY IN HOSPITAL/CARE FACILITY/INCARCERATION															
Activities	WEEK 1						Activities	WEEK 2							
DATE OF	Mon	Tue	Wed	Thu	Fri	Sat	Sun	DATE OF	Mon	Tue	Wed	Thu	Fri	Sat	Sun
SERVICES	01/16/23	01/17/23	01/18/23	01/19/23	01/20/23	01/21/23	01/22/23	SERVICES	01/23/23	01/24/23	01/25/23	01/26/23	01/27/23	01/28/23	01/29/23
1. 24-Hour Emergency Assistance								1. 24-Hour Emergency Assistance							
2. Adult								2. Adult							
Companion 3. Homemaker								Companion 3. Homemaker							
4. Night Supervision								4. Night Supervision							
5. Individual / Home Support								5. Individual / Home Support							
6. Respite Care								6. Respite Care							
7. ADL's								7. ADL's							
8. IADL's								8. IADL's							
8.1. Light Housekeeping								8.1. Light Housekeeping							
8.2. Laundry								8.2. Laundry							
Visit One								Visit One							
Time In (Circle AM/PM)	AM	AM	AM	AM	AM	AM	AM	Time In	AM	AM	AM	AM	AM	AM	AM
	PM	PM	PM	PM	PM	PM	PM	(Circle AM/PM)	PM	PM	PM	PM	PM	PM	PM
Time Out (Circle AM/PM)	AM	AM	AM	AM	AM	AM	AM	Time Out (Circle AM/PM)	AM	AM	АМ	AM	АМ	AM	AM
Visit Two	PM	PM	PM	PM	PM	PM	PM	Visit Two	PM	PM	PM	PM	PM	PM	PM
	AM	AM	AM	AM	AM	AM	AM		AM	AM	AM	AM	AM	AM	AM
Time In (Circle AM/PM)	PM	PM	PM	PM	PM	PM	PM	Time In (Circle AM/PM)	PM	PM	PM	PM	PM	PM	PM
Time Out (Circle AM/PM)	AM	AM	AM	AM	AM	AM	AM	(Circle AM/PM)	AM	AM	AM	AM	AM	AM	АМ
	PM	PM	PM	PM	PM	PM	PM		PM	PM	PM	PM	PM	PM	PM
Daily Total								Daily Total							
WEEK 1 1:		1:1 Tota	1:1 Total Hours						WEEK 2 1:1 Total Hours		al Hours				

Acknowledgement and Required Signatures: After the PCA has documented his/her time and activity, the recipient must draw a line through any dates and times he/ she did not receive services from the PCA. Review the completed time sheet for accuracy before signing. It is a federal crime to provide false information on PCA billings for Medical Assistance payment. Your signature verifies the time and services entered above are accurate and that the services were performed as specified in the PCA Care Plan.

RECEPIENT/RESPONSIBLE PARTY SIGNATURE	DATE	RECEPIENT/RESPONSIBLE PARTY SIGNATURE	DATE
PCA SIGNATURE	DATE	PCA SIGNATURE	DATE

I certify and swear under penalty of law that I have accurately reported on this time sheet the hours I actually worked, the services I provided, and the dates and times worked. I understand that misreporting my hours is fraud for which I could face criminal prosecution and civil proceedings.